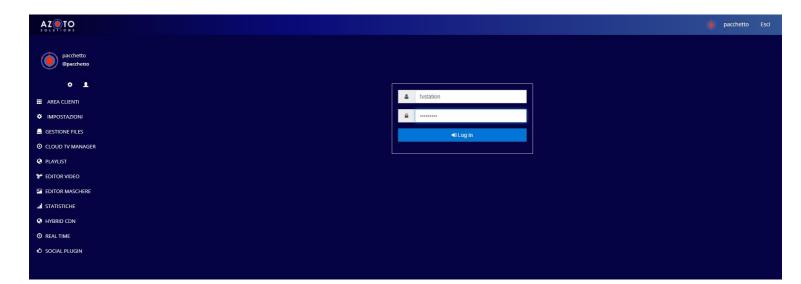


#### Uploading Files Video

#### Open Your CloudTV and click on "Gestione Files" in left menu

Login with credential received in your Activation Product Email and also Login to FileManager. Default Login: tvstation password: tvstation



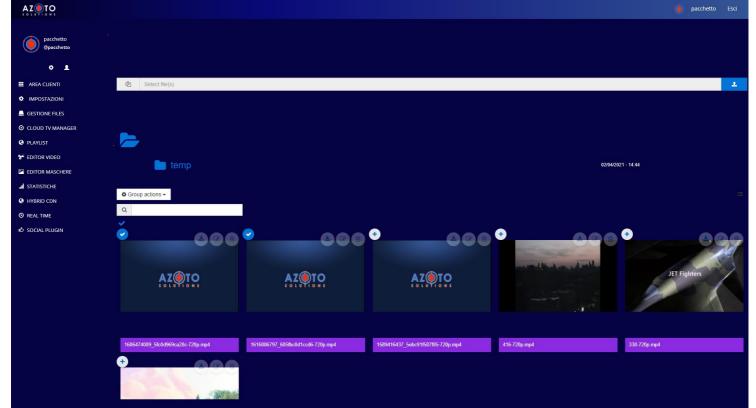
Click on the "Upload Button" and select your videos from your PC.



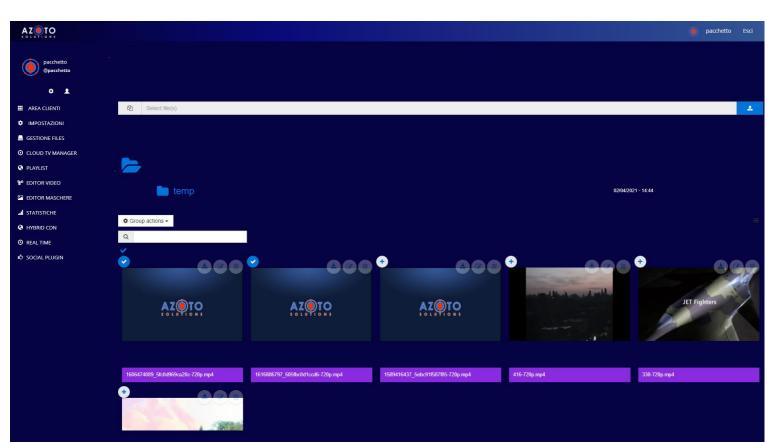
Wait for the conversion process ---- your files will be automatically converted and placed into "converted" folder



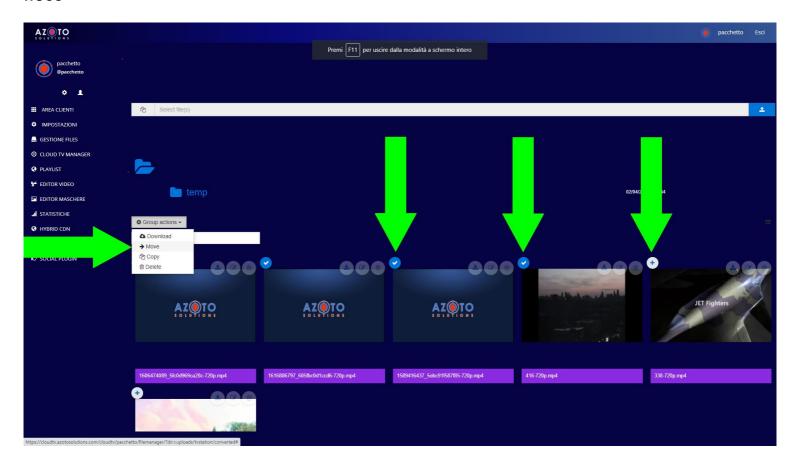




Once the process has finished your files had been converted in the directory "Converted"



Select the desider converted video files bly clicking on "+" and move to the desidered videos into folders by clicking on "Group Actions" then "Move" then select the final folder according to the playlist you want to create (Random/Spot Folder or 00-02/02-04/04-06 ..ecc





### Creating Random Playlist - Daily Random Playlist 1 Video - 1 Spot

Cut ("Taglia") or Copy ("Copia") your videos inside the "protected" folder inside the Random and Spot Folder inside "Gestione Files" menu.

Refresh the minutes control of the folders clicking on "Aggiorna Conteggi" inside the Cloud TV Manager.

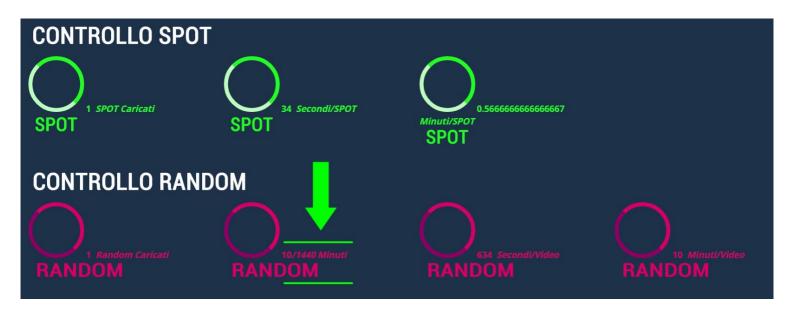


## Check Minutes in Random Section and Check Spot

Random Minutes MUST be at least 24 Hours (1440 minutes on videos in the Random Folder"

Spot must be also present in the "Spot" Folder. You can upload 1 or multiple spot videos.

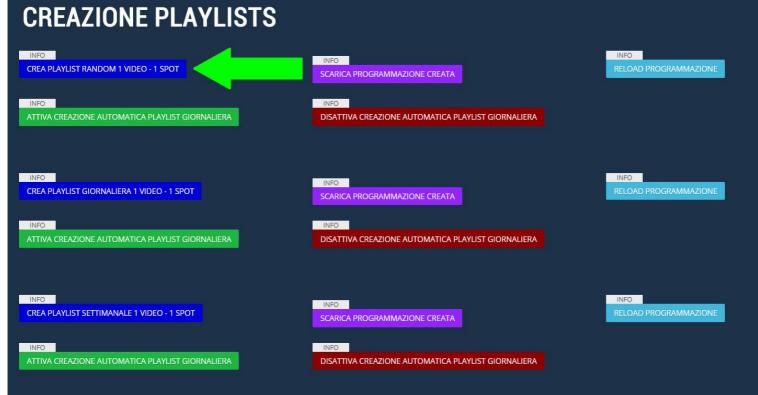
The system will create a random playlist with 1 Video and 1 Spot randmly choosed from the spot folder.



# Create Random Playlist

Once the folder Random and Spot are configured, scroll down and create your Random Playlist by clicking on "Crea Playlist Random 1 Video – 1 SPOT".

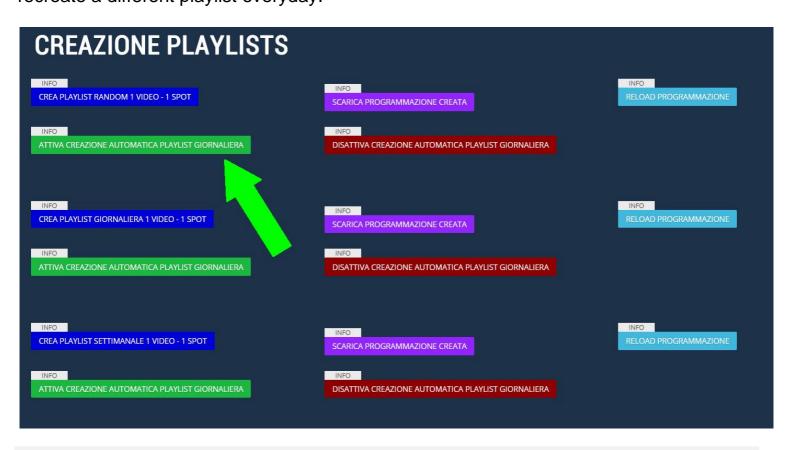




Click on "Reload Programmazione" in order to apply your new playlist in real-time.



Click on "Attiva Creazione Automatica Playlist Giornaliera" in order to automatically recreate your random playlist 1 video 1 spot daily, shuffling all the files automatically to recreate a different playlist everyday.



Create Playlist Using 2 Hours Folders (00-02, 02-04, 04-06.....22-24 + SPOT)

Cut ("Taglia") or Copy ("Copia") your videos inside the "protected" folder into the folders 00-02, 02-04, 04-06, 06-08, 08-10, 10-12, 12-14, 16-18, 18-20, 20-22, 22-24 and SPOT Folder.

Folder.

You can also copy or cut your existing videos in the "Random" Folder. Rember to mantain

at least 1 video inside each folder.



Refresh the minutes control of the folder clicking on "Aggiorna Conteggi" inside the Cloud TV Manager.

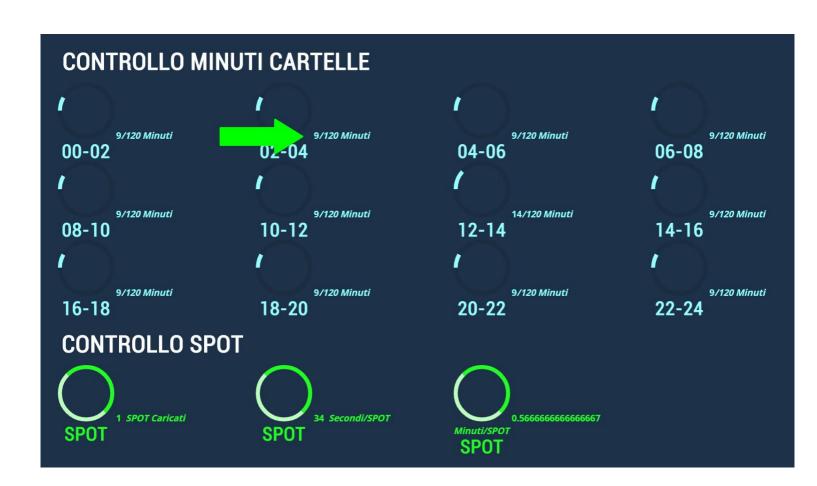


Check Minutes in 00-02 02-04, 22-24 Folders Section and Check Spot

#### 2 Hours Folders MUST be at least 120 Minutes!

Spot must be also present in the "Spot" Folder. You can upload 1 or multiple spot videos.

The system will create a random daily playlist with 1 Video and 1 Spot randomly choosed from the spot folder. All the videos in each folders will be played in the hours related to the folder. 00-02 all the files inside this folder will be played intervalled with 1 Spot from 00 to 02 AM everyday.



#### Create 2Hours Playlist 1VIDEO - 1 SPOT

Once the 2 Hours folders and Spot are configured, scroll down and create your Playlist by clicking on "Crea Playlist Giornaliera 1 Video – 1 SPOT" for the daily playlist or "Crea Playlist Settimanale 1 Video – 1Spot" for the weekly playlist.



Click on "Reload Programmazione" in order to apply your new playlist in real-time.





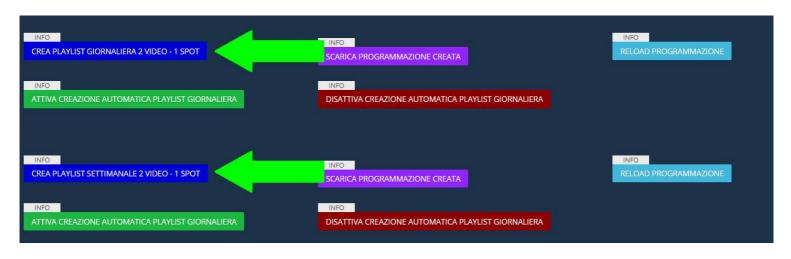
Click on "Attiva Creazione Automatica Playlist Giornaliera" in order to automatically recreate your random playlist 1 video 1 spot daily, shuffling all the files automatically to recreate a different playlist everyday.

Click on "Attiva Creazione Settimanale Playlist Giornaliera" in order to automatically recreate your random playlist 1 video 1 spot weekly, shuffling all the files automatically to recreate a different playlist every week.



### Create 2Hours Playlist 2VIDEO – 1 SPOT

Once the 2 Hours folders and Spot are configured, scroll down and create your Playlist by clicking on "Crea Playlist Giornaliera 2 Video – 1 SPOT" for the daily playlist or "Crea Playlist Settimanale 2 Video – 1Spot" for the weekly playlist.



Click on "Reload Programmazione" in order to apply your new playlist in real-time.





Click on "Attiva Creazione Automatica Playlist Giornaliera" in order to automatically recreate your random playlist 2 video 1 spot daily, shuffling all the files automatically to recreate a different playlist everyday.

Click on "Attiva Creazione Settimanale Playlist Giornaliera" in order to automatically recreate your random playlist 2 video 1 spot weekly, shuffling all the files automatically to recreate a different playlist every week.



## Create 2Hours Playlist 1VIDEO – 1 BUMER -1 VIDEO – 1BUMPER – 1VIDEO – 1SPOT

Cut ("Taglia") or Copy ("Copia") your videos inside the "protected" folder into the folders 00-02, 02-04, 04-06, 06-08, 08-10, 10-12, 12-14, 16-18, 18-20, 20-22, 22-24 and into SPOT and BUMPER Folders.

Once the 2 Hours folders and Spot and Bumper are configured, scroll down and create your Playlist by clicking on "Crea Playlist Giornaliera 1 VIDEO-1BUMPER – 1 SPOT OGNI 3 VIDEO" for the daily playlist.



Click on "Reload Programmazione" in order to apply your new playlist in real-time.



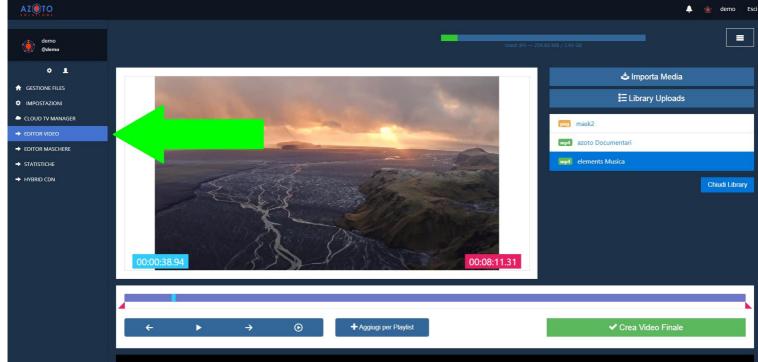
Click on "Attiva Creazione Automatica Playlist Giornaliera" in order to automatically recreate your random playlist 1 video 1 spot daily, shuffling all the files automatically to recreate a different playlist everyday.



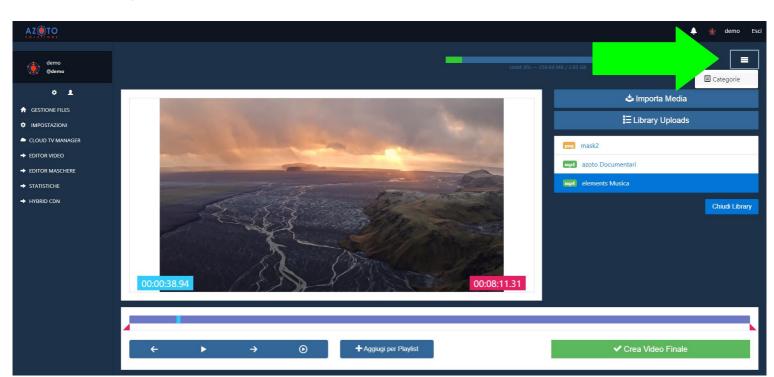
#### VIDEO EDITOR - HOW TO USE - TUTORIAL

Open the "Editor Video" from left main menu.





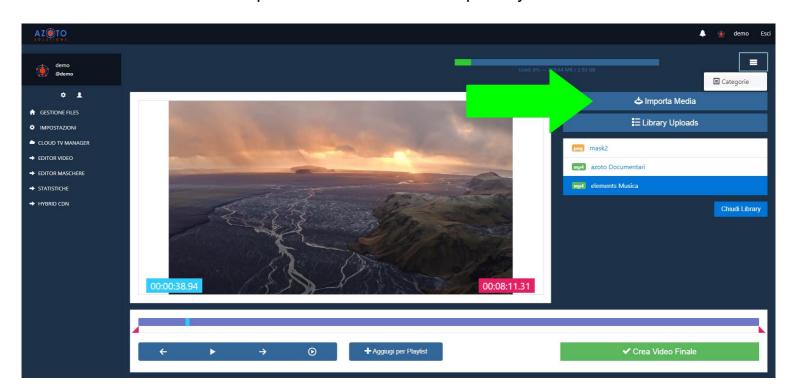
Create Your Videos Category by clicking in the menu in the right top corner. Click on "Categorie"



Click on + to add all your categories for your videos. DO NOT USE SPACE OR SPECIAL CHARACTERS.

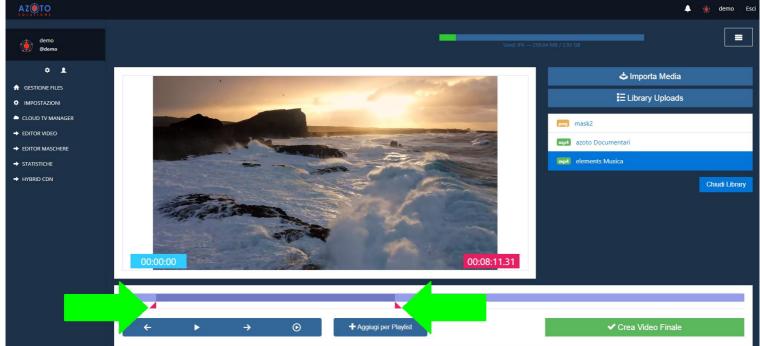


Back to home and select "Importa Media" in order to upload your video file sto be edited.

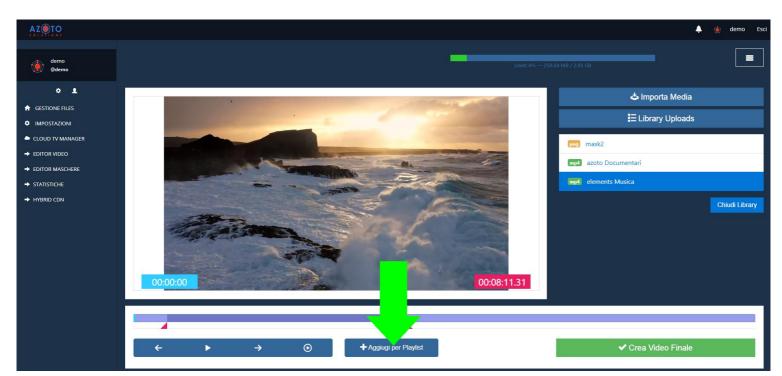


Once uploaded you can select your videos from the right menu "Library Uploads" and selecting the part of interest of your video using the purple triangles bottom in the video section.



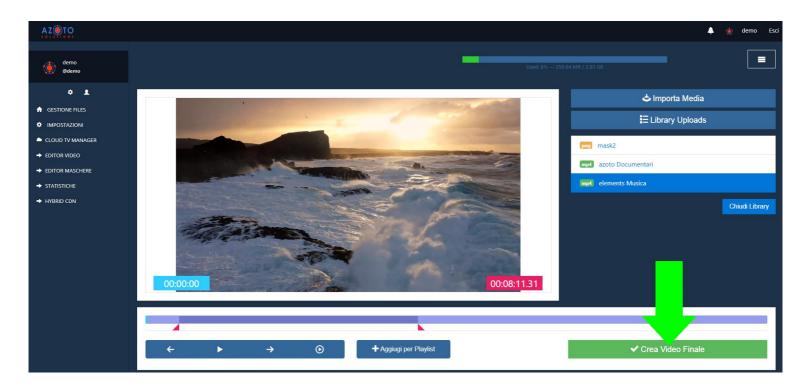


Finally Click to "Aggiungi Per Playlist"

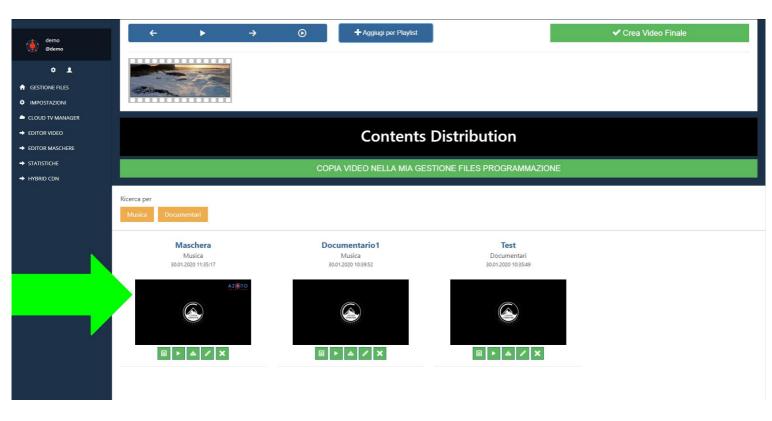


Now you can add another part of a different video with the same procedure as the first video or creating your final video by clicking on "Crea Video Finale"

If you don't need to cut your video simply click on "Crea Video Finale" without touching the purple triangles.



Your video will be cutted as desired, you'll find the final edited video in the bottom section.



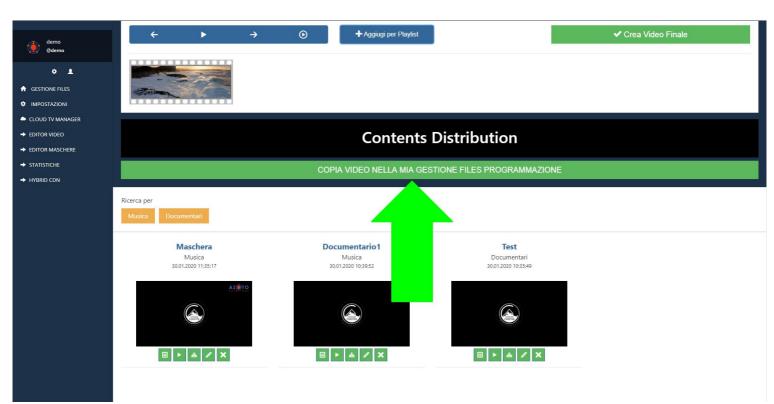
You can get the embed code of every single video in order to add the video to your website simply copying the code inside the html part of your website.





You can also copy all the ouput edited video inside your main folder for the playlist by clicking on

"Copia Video Nella Mia Gestione Files Programmazione"



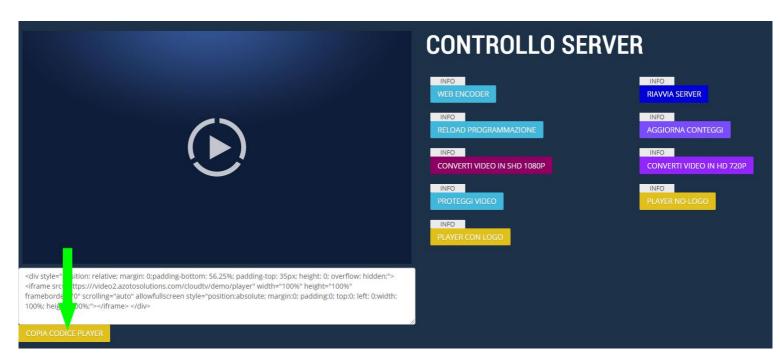
You'll find a copy of all your edited videos inside the main folder inside "Gestione Files".



You can now move your edited files inside the folders 00-02, spot or random folders in order to create your playlists.



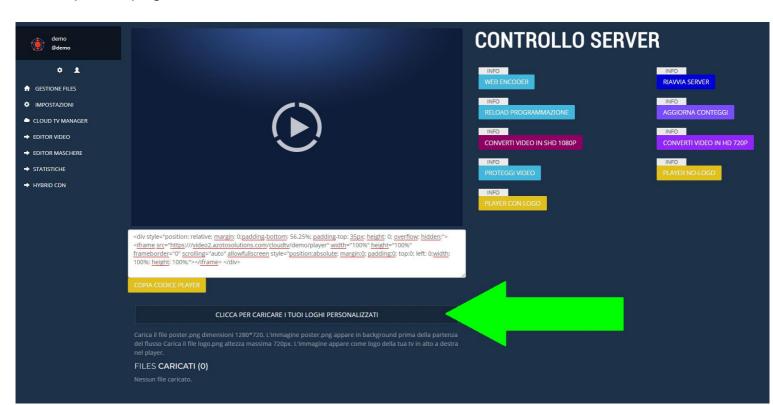
paste the code into your website.



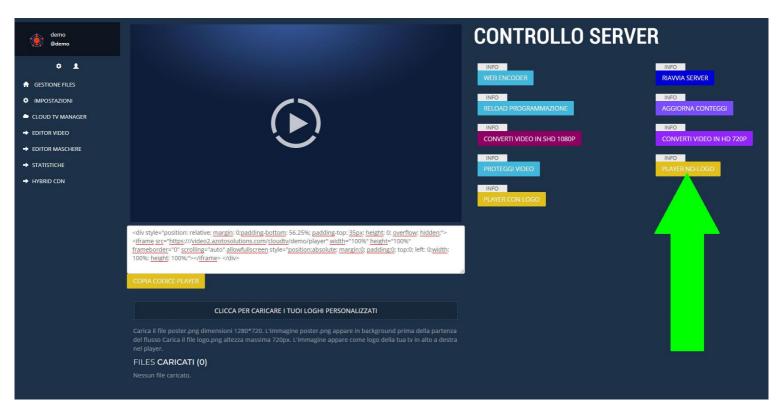
If you want to customise the player you can modify the poster.png image (the background image before playing the play button".

Simply upload your poster.png file by clicking on "CLICCA QUI PER CARICARE I TUOI LOGHI PERSONALIZZATI"

Choose your poster.png image from your disk . Image size: 1280\*720 format:png Name: poster.png



Then just click on "Player NO-LOGO" to update your Player settings.



<sup>\*</sup>Sometimes you also need to delete the browser cache in order to see the changes.

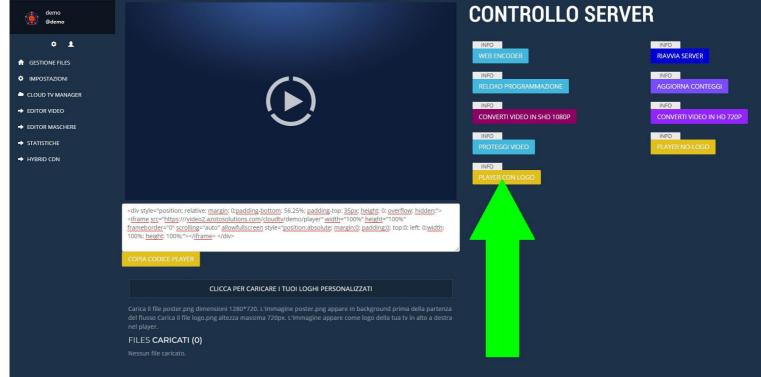
If you have made your palylists without protecting your videos with the mask you should also upload a logo.png inside the player by clicking on "CLICCA QUI PER CARICARE I TUOI LOGHI PERSONALIZZATI"

Choose your logo.png image from your disk . Image size: 300\*200 format:png

Name: logo.png - testing the best sizes that suits your need inside the player

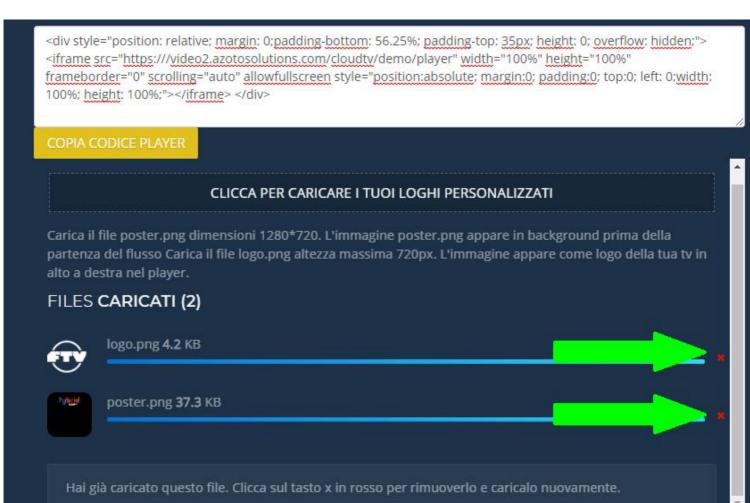
Then click on "PLAYER CON LOGO" to apply the changes.



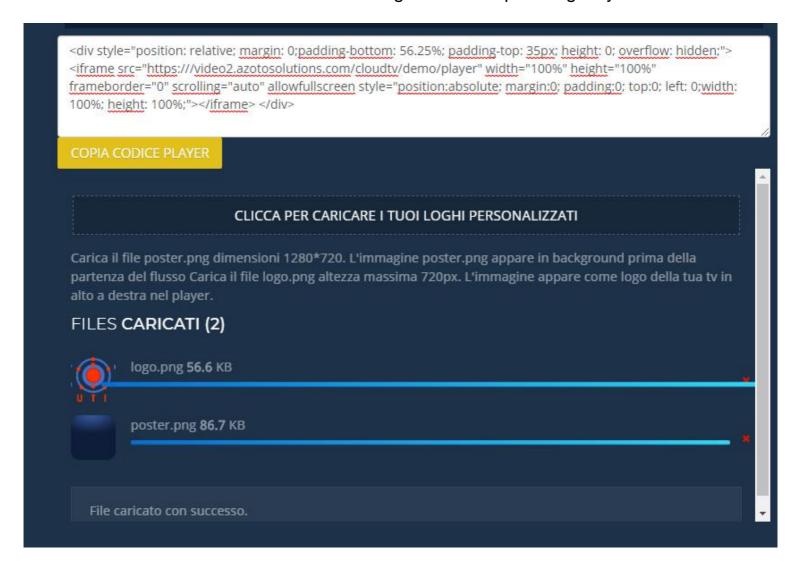


If the files poster.png or logo.png are already uploaded proeced like this:

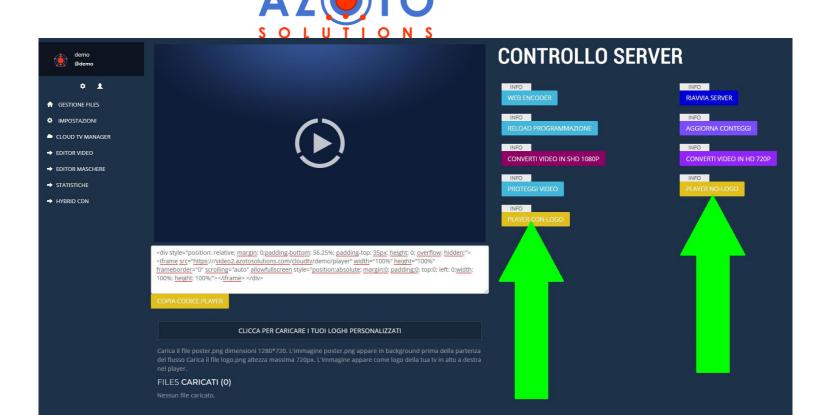
Upload again both files poster.png and logo.png like this.



Click the red x in order to remove the old image files and upload again your new files.

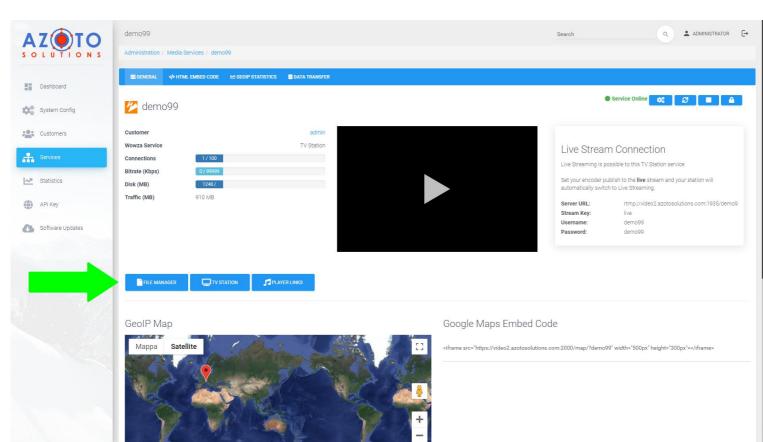


Now Simply Click on "PLAYER NO-LOGO" or "PLAYER-LOGO" in order to apply your preferences.

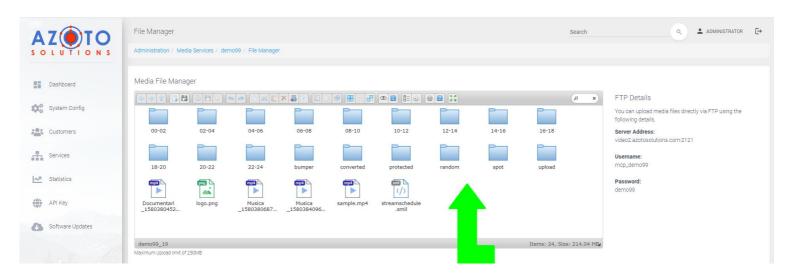


#### MANUAL PLAYLIST WITH CALENDAR WITH MEDIACP CONTROL PANEL

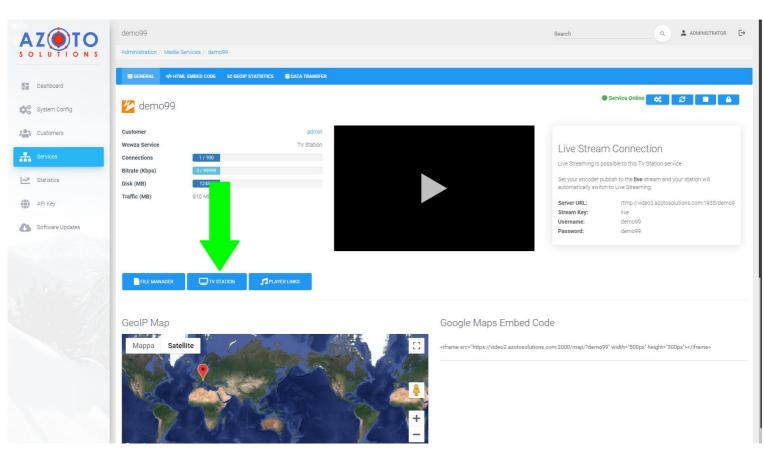
Login to Control Panel MediaCP and click on "FILE-MANAGER" button.



Place all your videos files in the main FTP folder – MEDIACP only read the files in the main folder – so all the videos inside the folder 00-02, 02-04, SPOT, BUMPER, ecc will not be read, please just move or copy the files outside in the main folder.

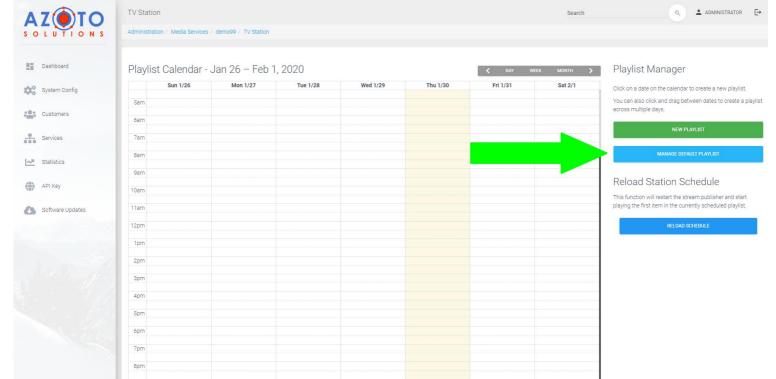


Go Back in the HOME and click on TV-STATION button.

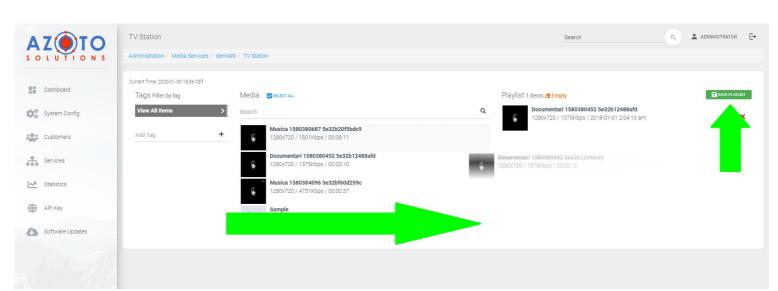


Click on "MANAGE DEFAULT PLAYLIST" in order to create e GENERAL ROTATION

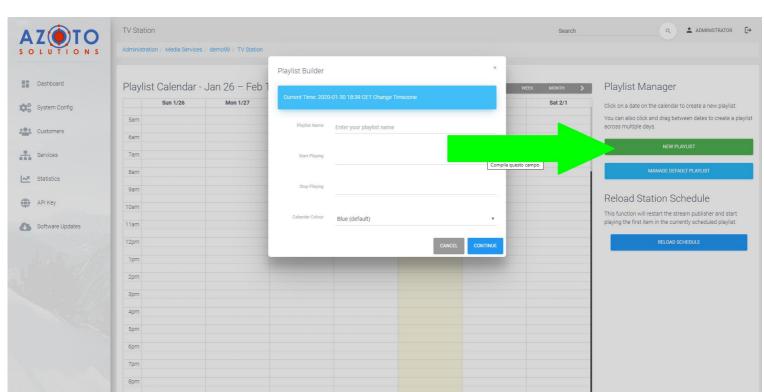




Simply "Drag & Drop" your videos from left to right and then click on "Save Playlist" up in the corner.



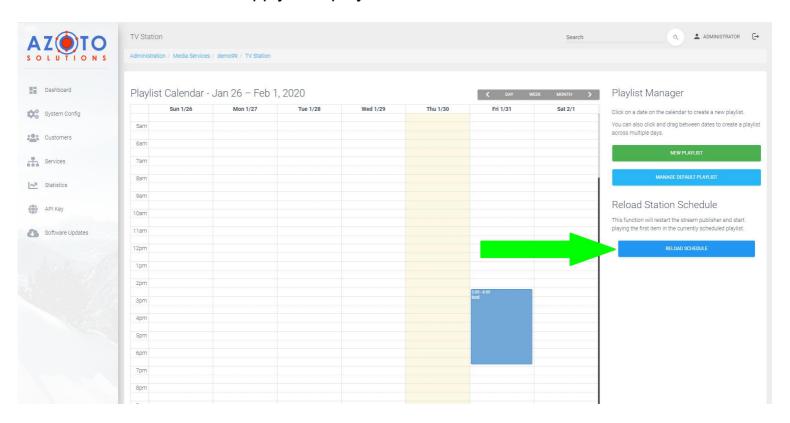
Go Back into "TV-STATION" and select "New Playlist"



Give the palylist a name, select start palying and stop playing time, then select again your files for this playlist from left to right, then click on "Save Playlist".

In order to apply your manual playlists you should "Reload" or "Restart" the service. Reload doesn't disconnect the listeners from your web-tv.

Click "Reload Schedule" to apply new playlists created.





S O L U T I O N S
Simply click on "Aggiorna Timezone" in order to apply your timezone to the scheduled playlist.



Check that the default Eruope/Rome has been changed to your current timezone if different.